

**The Evelyn Hamblen Center
Gaines Alternative School
The Transition School**

**Dr. Craig A. Davis, Principal
Melisa Norwich, Assistant Principal**



**Student-Parent/Guardian Compact
2021-22**

The Gaines and Transition Schools will provide a specialized curriculum designed to help students make attitudinal changes necessary for them to be successful both academically and socially. In order for this to occur, the student agrees to:

1. Address/treat all staff members and peers respectfully.
2. Attend regularly.
3. Follow the dress code.
4. Bring necessary school supplies every day (*Transition only*).
5. Complete all class work and homework assignments on time.
6. Deliver school notices, newsletters, homework to parents/guardians as directed by the teacher/school.
7. Follow the school rules and procedures:
 - a. In designated eating areas
 - b. In the classroom
 - c. During school functions
 - d. In the hallways, when entering/leaving the classroom/campus
 - e. On school-provided transportation.
8. Remain in classroom/on campus (not leaving without permission).
9. Remain free of drugs/alcohol/other contraband (not possessing or distributing).
10. Resolve my differences with peers peacefully (no fighting or otherwise using verbal/physical aggression against anyone at any time).

I fully understand that I am responsible for my actions. Additionally, I understand that I may not return to any other school in St. Johns County until I have completed this program.

Student Signature

Date

I have read this compact and will support my child's commitment to it.

Parent/Guardian Signature

Date

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**Video and Audio Permission Request
2021-22**

Dear Parent(s) / Guardian(s):

The Transition School is requesting your permission to video / audio record your child's behavior at school. Our intent is for our mental health counselor to use this information, with your permission, as a therapeutic tool to assist your child. Such recordings are confidential and may be viewed only by the Transition staff and ESE department personnel. You may request to review this documentation of your child's behavior at any time.

_____ Yes, I give permission for the Transition School to video/audio record my child's behavior at school.

_____ No, I do not give my permission for the Transition School to video/audio record my child's behavior at school.

If you have any questions regarding this request, please contact Assistant Principal Melisa Norwich at 904-547-8560.

Student's name: _____

Parent/Guardian Signature

Date

**The Evelyn Hamblen Center
Gaines Alternative School
The Transition School
1 Christopher Street
St. Augustine, FL 32084
(904) 547-8560**

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Melisa Norwich, Assistant Principal**



**Health Information
2021-22**

Please check if your student has any of the following:

- Asthma
- Diabetes
- Seizures
- Chronic illness
- Pregnancy
- Prescription medication
- Medical implants
- Glasses/contacts
- Allergies
- Other (Please describe: _____)

Please review and complete the health section of the *Student Information Form* if your child has any medical conditions.

Student name: _____

Parent Signature

Date

Administrator Signature

Date

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**Gaines Alternative and Transition Schools
School Advisory Council
2021-22**

A School Advisory Council (SAC) is the primary link between schools and the local community. This is a council designed for the parent, student, teacher, and community to have a voice in the decision-making process of an individual school. The primary goal of the SAC is to improve education.

The faculty, staff, and administration of the Gaines and Transition Schools would greatly appreciate your helping our schools become the best that they can be.

Thank you.

_____ Yes, I wish to serve on the committee.

_____ No, I do not wish to serve on the committee.

Print Parent/Guardian Name: _____

Print Student Name: _____

Address: _____

Parent/Guardian Signature: _____

Date: _____

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2021-22

Dear Parents/Guardians:

As a District, we are committed to providing comprehensive, safe, and effective crisis management programs for our students and staff. With that in mind, our staff is trained annually in Professional Crisis Management, Ukeru, and Aspen. These programs emphasize prevention and de-escalation strategies. All procedures implemented with students are documented and reviewed by the parent / guardian. If you have questions or concerns, please contact Assistant Principal Melisa Norwich 904-547-8560.

Your signature below indicates that you have been informed of the St. Johns County Crisis Management Program.

Parent/Guardian Signature

Date